



**HATFIELD TOWNSHIP  
RESOLUTION #12-08**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF HATFIELD TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE TOWNSHIP TO APPOINT A LIASON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF EARNED INCOME TAX FOR THE TOWNSHIP, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE TOWNSHIP FOR OFFICIAL PURPOSES.**

**WHEREAS**, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania (53 P.S. §6901 et seq.), enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including **Hatfield Township**, to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and

**WHEREAS**, **Hatfield Township, Montgomery County**, has entered into contractual agreement with **BERKHEIMER** of Bangor, Pennsylvania, whereby and whereunder Hatfield Township appointed Berkheimer to collect Hatfield Township's **Earned Income Tax**; and

**WHEREAS**, said Act 511 specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes; and

**WHEREAS**, any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, and dismissal from office or discharge from employment; and

**WHEREAS**, Berkheimer requires passage of a resolution by the governing body of **Hatfield Township , Montgomery County** specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information to the designated Township official only;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. **Hatfield Township, Montgomery County** hereby appoints the **Hatfield Township Director of Finance** as its authorized representative to make requests upon and receive any and all tax information and records from **Berkheimer**, relative to the collection of taxes for **Hatfield Township**, as desired and deemed necessary by **Hatfield Township**, to be used for official purposes only; and

2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for **Hatfield Township**, upon request, to the **Hatfield Township Director of Finance** as the authorized contact representative for the Township.

3. **Hatfield Township, Montgomery County** hereby saves harmless, indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information to the Hatfield Township Director of Finance only.

**RESOLVED AND ADOPTED** at a public meeting held on the 22<sup>nd</sup> day of February 2012.

**ATTEST:**

**HATFIELD TOWNSHIP  
BOARD OF COMMISSIONERS**

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Andrew S. Haines  
Township Manager/Secretary

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Thomas C. Zipfel, President