



HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP MEETING AGENDA

November 2, 2016

7:30 PM

I. CALL TO ORDER

II. ROLL CALL

- COMMISSIONER PRESIDENT ZIPFEL
- COMMISSIONER VICE PRESIDENT HUGHES
- COMMISSIONER ANDRIS
- COMMISSIONER RODGERS
- COMMISSIONER THOMAS

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY

*Attention: Board of Commissioner Meetings are Video Recorded
All comments made at the podium. Please state your name and address for the record.
Comments are guided by Resolution #10-10.*

VI. CONSENT ITEMS

Motion to Enter into the Record

- A. Engineer's Report – November
- B. Police Report – November
- C. Pool Advisory Board Minutes – September 13, 2016
- D. Parks and Recreation Board Minutes – September 12, 2016
- E. North Penn Water Authority Minutes – September 27, 2016
- F. Shade Tree Commission Minutes – September 19, 2016

VII. COMMITTEE REPORTS

A. Planning and Zoning Committee – Commissioner Rodgers

- 1. Solar Ordinance Amendment

B. Public Works Committee – Vice President Hughes

1. Cowpath/Orvilla Construction Grant Opportunity

C. Parks and Recreation Committee – Commissioner Thomas

D. Public Safety Committee –President Zipfel

1. Colmar Fire Station Project

E. Finance Committee – Commissioner Andris

1. Defined Benefit Pension Plan – Request for Proposals

VIII. TOWNSHIP STAFF REPORTS

A. Township Manager’s Report

1. Leash Law Ordinance Review
2. Budget Workshop – November 9th – 6pm
3. Broad Street Sidewalk Agreement
Resolution #16-36
Motion for Approval

IX. SOLICITOR’S REPORT

1. Property Assessment Appeals

X. CITIZENS’ COMMENTS

Attention: Board of Commissioner Meetings are Video Recorded
All comments made at the podium. Please state your name and address for the record.
Comments are guided by Resolution #10-10.

MEMORANDUM

TO: Aaron J. Bibro, Township Manager
FROM: Bryan McAdam, P.E., Township Engineer
DATE: October 31, 2016
SUBJECT: Engineering Report - Project Status

MEETINGS:

October	5	Attended Staff Meeting
October	12	Attended Board of Commissioners Workshop Meeting
October	24	Attended Planning and Zoning Committee Meeting
October	26	Attended Board of Commissioners Meeting

TOWNSHIP PROJECTS

1. Broad Street Sidewalk and Landscaping (CKS #3300-61)

Bids were opened on July 28, 2016, and were unacceptable. The project will be revised slightly and rebid. Construction is still projected for late spring, early summer 2017.

2. MS4 Stormwater Management (CKS #3300-79)

PA DEP has released new General Permit PAG-13 permit requirements, which had been the subject of discussion for nearly a year. CKS has prepared the application for the updated permit for submission to PA DEP. Outfall inspections continue as part of the permit requirements. The updated permit requirements include TMDL provisions, as well as additional mapping requirements. The NOI was submitted on September 14, 2012. The annual report for this reporting period was submitted to PA DEP on June 5, 2014. PA DEP has issued its review for the portion of the NOI located in the Skippack Creek Watershed. CKS has initiated discussions with the Township regarding the review comments. The Year 3 Progress Report was submitted to PA DEP on May 12, 2016. Outfall inspections were completed for half of the outfalls in the Township system.

3. Growing Greener Grant Application (CKS #3300-109)

Hatfield Township received a grant of \$41,750.00 to naturalize three existing Township-owned detention basins on Stewart Drive, Downing Drive, and Fairgrounds Road (Clemens Park basin). The proposal was to naturalize the bottom of the basins in conjunction with the sediment removal requirements of the forthcoming MS4 NPDES Permit. Remaining tasks include application of seeding to areas of spotty growth, application of wildflower seeding to all three basins this fall, and completion of the final reporting. CKS has submitted reimbursement documentation to PA DEP. The Township was notified that the request was approved; 85% of the grant will be paid, the remaining 15% will be paid upon completion of the final seeding and Final Report in the fall of 2016.

4. Frick's Trail (CKS #3300-110)

CKS Engineers is preparing permit applications and supporting documents for the completion of the Frick's Trail, from Line Lexington Road to School Road Park. A meeting was held on May 4, 2016 with PA DEP regarding permitting requirements. CKS Engineers is moving forward with preparation of documents to meet permitting requirements as directed by PA DEP at the meeting. In addition, preparation of permit application documents for the Keystone Church portion of the trail is underway.

NEW SUBDIVISION/LAND DEVELOPMENT PROJECTS

5. Clemens Family Corporation - Ruth Business Center Warehouse #P11-01 (CKS #3504) - Proposed 90,000-square foot warehouse, with associated parking, stormwater management and water and sewer facilities, located on a 7.8-acre parcel on the east side of Clemens Road. Plan review, dated April 6, 2011, was sent to the applicant. The plan was discussed at the May 17, 2011 Planning Commission Meeting. Revisions are being made.
6. Derstine Run – remaining Phases – Project #P09-07 (CKS #3508) - The applicant submitted Amended Final Plans depicting revised phase lines for the project. The proposal breaks the previously approved 2-phase project into 4 phases. The project received Board approval at the November 16, 2011 Board of Commissioners Meeting. Utility revisions are being discussed for Phases 2 through 4. Phase 2 construction is substantially complete.
7. Hatfield Crossings, LLP - #P14-01 (CKS #3551) – The applicant proposes to develop a parcel created by a recent subdivision on Cowpath Road. The plan proposes a 10,000-SF daycare facility, as well as 4,500 SF of mixed retail and restaurant use. The CKS Engineers, Inc. review was issued on August 21, 2014. The applicant has put the project on hold.
8. Clemens Food Group - #P14-02 (CKS #3552) – The applicant is proposing a 25,000-SF warehouse addition on the north side of the existing processing building. The plan had previously received conditional approval at the March 26, 2014 Board of Commissioners Meeting for a 10,000-SF addition, but the applicant has opted to install a somewhat larger addition. The plan received approval for a Waiver of Land Development at the April 27, 2016 Board of Commissioners Meeting. Revised plans were submitted, and the CKS Engineers Inc. review was distributed on May 17, 2016.
9. The Ovation Group (719 Schwab Road) - #P14-05 (CKS #3557) – The applicant proposes two new building lots on the north side of Schwab Road. The CKS Engineers, Inc. review was distributed on September 8, 2014, and received Conditional Approval at the October 22, 2014 Board of Commissioners Meeting. The project received final approval at the July 22, 2015 Board of Commissioners Meeting. Proof plans and a construction cost estimate were submitted and reviewed. The CKS Engineers, Inc. review was distributed on October 19, 2015, with the escrow tabulation. The applicant submitted an executed Development Agreement; construction is expected to commence in early August.
10. Penn Color Land Development - #P15-01 (CKS #3566) - The applicant proposes to construct a total of 11 buildings and building additions totaling approximately 235,000 SF. The additional space will be used for manufacturing and warehousing, as well as a new lab on the 86.87-acre site. The CKS Engineers, Inc. review was distributed on May 19, 2015. Revised plans were submitted and a new CKS Engineers, Inc. review was distributed on July 14, 2015. The project received a favorable recommendation at the July 21, 2015 Planning Commission Meeting. The project received final approval at the August 26, 2015 Board of Commissioners Meeting.

Revised plans were received and reviewed. Final documents, including the Development Agreement, are being prepared.

11. Clemens Corner - #P15-02 (CKS #3565) - The applicant proposes to construct a 7,200-SF retail building that will be portioned into four retail units on a previously developed 21.167-acre parcel. The CKS Engineers, Inc. review was distributed on April 2, 2015. The project received Conditional Approval at the April 22, 2015 Board of Commissioners Meeting. Revised plans were submitted and are under review.
12. Walker Minor Subdivision - #P15-03 (CKS #3570) – The applicant proposes to consolidate and subdivide several parcels located on School Road and Catherine Street (Paper Street) into two building lots. The CKS Engineers, Inc. review was distributed on July 10, 2015, and the application received final approval at the July 22, 2015 Board of Commissioners Meeting. The escrow tabulation was distributed on June 6, 2016.
13. David Ruth Minor Subdivision - #P15-04 (CKS #3562) – The applicant proposes to subdivide a 1.36 acre parcel located on Line Lexington Road into two building lots. The CKS Engineers, Inc. review of the revised plan was distributed on January 25, 2016. The project received approval at the April 27, 2016 Board of Commissioners Meeting. Revised final plans were submitted and are under review.
14. Josephine Berardi Minor Subdivision - #P15-05 (CKS #3563) – The applicant proposes to subdivide a 1.04 acre parcel located at the intersection of Moyer Road and Wimbledon Lane into two building lots. The CKS Engineers, Inc. review of the revised plan was distributed on January 22, 2016. The project received approval at the April 27, 2016 Board of Commissioners Meeting. Revised final plans were submitted and are under review.
15. Walnut Street Subdivision/Aspen Mill - #P15-07 (CKS #3573) – The applicant proposes 10 single-family dwellings on a 6.9-acre parcel on Walnut Street. The subdivision proposes an extension of the Fortuna Drive cul-de-sac. Stormwater management is to be addressed by enlargement of an existing adjacent detention basin. The project is to be served by public water and sanitary sewer. Revised plans were submitted and reviewed. The CKS Engineers, Inc. review was distributed on October 3, 2016.
16. Arbors Commercial - #P15-10 (CKS #3460) - This project was previously approved but not constructed. Revised plans were submitted which propose a portion of the site dedicated to commercial development and the remaining portion to contain a 100-car parking lot to be used by SEPTA. A CKS Engineers, Inc. review was distributed on April 8, 2016. The project received approval from the Board of Commissioners at their May 25, 2016 meeting.
17. 2010 North Broad Street LD - #P15-11 (CKS #3574) The applicant proposes to construct a new 8,000-SF medical office building with associated parking and stormwater management. The building will share parking and an access drive with the existing adjacent medical office facility. The project was submitted and reviewed, and received a recommendation for approval at the March 15, 2016 Planning Commission Meeting. The plan received approval at the September 28, 2016 Board of Commissioners meeting.
19. Raymond Au/309 Plaza - #P08-05 (CKS #3497) – This project had received conditional preliminary/final approval in 2009. The applicant is proposing a revision to one of the pad sites. A CKS review letter was distributed on June 29, 2016. The amended final plan received approval at the October 26, 2016 Board of Commissioners meeting.

20. Franklin Maps/Car Wash - #P16-03 (CKS #3583) – The applicant proposes to construct a car wash on the west side of Bethlehem Pike, to replace the existing adult book store. The site has frontage on Old Bethlehem Pike and Bethlehem Pike. The proposal includes stormwater management facilities as well as public water and sanitary sewer. The CKS Engineers, Inc. review letter was distributed on October 26, 2016.

APPROVED BUT INACTIVE SUBDIVISION/LAND DEVELOPMENT PROJECTS

NEW LAND DEVELOPMENT CONSTRUCTION

21. Derstine Run – Phase 1 - Project #P09-07 (CKS #3508) - Phase 1 is complete.
22. Derstine Run – remaining Phases – Project #P09-07 (CKS #3508) - Utility revisions are being discussed for Phases 2 through 4. Phase 2 construction is substantially complete. Work required along Derstine Road has not been scheduled by the applicant or their general contractor. Follow-up with applicant is needed to request that remaining work be performed in the spring of 2016.
23. Chelsea Court - Project #P09-02 (CKS #3545) – Construction is complete. The Township is coordinating required corrections discovered during the 18-month Maintenance Period with the applicant.
24. Quakertown National Bank (QNB) Land Development - #P12-01 (CKS #3515) – The pre-construction meeting was held on July 31, 2012. Construction is nearly complete. The bank is currently open while remaining construction items are being addressed. A final Punch List has been issued. The landscaping was certified as complete on October 27, 2016. The only remaining item to be resolved is the Notice of Termination from PADEP.
25. St. Mary's and St. Kyrillos Coptic Orthodox Church - Project #P10-07 (CKS #3502) – The pre-construction meeting was held in January 2013. Building construction is in progress. Site construction is complete to base paving. The building is occupied. Minimal site activity requiring inspection by CKS has been performed in the last month.
26. Regent Valley Management (Walnut Street Parcel) - #P11-04 (CKS #3516) – This project is under construction. The applicant has recently requested a final inspection. The Punch List Inspection was completed and forwarded to the developer. Work on the Punch List items is nearly complete. Completing work on the rain garden is the lone outstanding item.
27. SIMCO-Ion Company - P#13-06 (CKS #3548) – The pre-construction meeting was held on December 11, 2013. Construction is nearly complete. The applicant/owner has requested and received a final inspection. Work on the Punch List items is nearly complete. As-built plans have been received and are currently under review.
28. Hatfield Elementary School - #P13-04 (CKS #3542) – The applicant has commenced interior building work and installed erosion control measures at the Hatfield Elementary School site. Installation of the temporary structures at the Pennfield Middle School is complete. Site work at the Hatfield Elementary School is nearly complete. CKS has completed and distributed the Final Inspection Punch List to the School District. Work on the Punch List items is nearly complete.
29. Firefox Townhouse Development - #P06-03 (CKS #3435) – Phase 1 of this project, which is primarily in Montgomery Township, has commenced construction. The pedestrian bridge is in place; however, painting of the bridge is still to be done. Phase 2 construction tentatively

scheduled to start this fall. Site clearing complete and some erosion control and tree protection fencing installed.

30. Snyder Square Townhouses (Regency Residential) - #P02-05 (CKS #3447) – The pre-construction meeting for Phase I was held on February 13, 2015. Construction is complete to base paving. CKS continues to review building permit plans.
31. Clemens Food Group, Hog Barn Expansion (CKS #3571) – The pre-construction meeting was held on July 30, 2015. The project has been cancelled by the applicant.
32. Belmont/Mariwell Properties (Lauman Tract) – P#14-06 (CKS #3556) – Construction is in progress. The roads are complete to base paving. House construction is in progress.
33. Electronic Fluorocarbons (A&C Realestate Investment LLC) - #P14-11 (CKS #3560) - The pre-construction meeting was held on September 17, 2015. Construction is ongoing.
34. D&V Associates (ABC Supply/Valts Roofing) - #P14-10 (CKS #3564) – The pre-construction meeting was held on November 2, 2015. Construction is ongoing.
35. Kelcor Holdings (Sequoia Supply) - #P14-09 (CKS #3549) – The pre-construction meeting was held on December 16, 2015. Construction near complete.
36. Hatfield Ice - Project #P10-04 (CKS #3518) – The pre-construction meeting was held on February 18, 2016. Construction near complete.
37. Citadel Federal Credit Union - #P15-06 (CKS #3572) – The pre-construction meeting was held on March 23, 2016. Construction near complete. Punch List items remain.
38. Verus Partners LLC (3020-3040 Campus Drive) - #P09-08 (CKS #3506) – The project proposes a 209,647-SF industrial building on the Campus Drive parcel. The pre-construction meeting was held on May 3, 2016. Construction is ongoing.
39. Fortuna Station - #P15-08 (CKS #3537) - The applicant proposes to construct 18 semi-detached single-family homes and 41 townhomes. The preconstruction meeting was held on September 7, 2016. Construction is underway.
40. Royal Farms #P16-02 (CKS #3582) – The project proposes a 5,379-SF gas station/convenience store at the intersection of Line Lexington Road, Bethlehem Pike and County Line Road. The preconstruction meeting was held on September 15. Demolition is complete and site construction is underway.
41. Hatfield Pointe – Pad “B”, Auto Zone (CKS #3580) – The applicant proposes to construct an auto parts store on the remaining pad site in the Hatfield Pointe development. The preconstruction meeting was held on October 14, 2016. Construction is underway.

PROJECTS IN MAINTENANCE PERIOD

42. Mikelen Subdivision (Schwab Road) – Project #P10-06 (CKS #3499) – The public improvements were accepted for dedication and the project is in the 18-month maintenance period. Maintenance Bond Inspection was performed and the resultant Punch List was forwarded to the developer on July 20, 2015. Work on the Punch List was satisfactorily completed. The CKS

Engineers, Inc. recommendation to close out the project was distributed on March 25, 2016; however, the applicant is addressing some invoicing matters with the Township.

43. JK Investments - 2252 North Broad Street - #P14-08 (CKS #3559) – The pre-construction meeting was held on June 24, 2015. Construction is complete and the building is occupied. A final inspection has been performed at the request of the applicant and a Punch List was distributed. The project was certified as complete, and upon acceptance by the Township at the September 28, 2016 Board meeting, the 18 month maintenance period has begun.

Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers



Bryan McAdam, P.E.

BMc/paf

cc: Ken Amey, Hatfield Township
Kimberli J. Flanders, McCloskey and Faber, PC
Joseph J. Nolan, CKS Engineers, Inc.
James F. Weiss, CKS Engineers, Inc.
File



Hatfield Township Police Activity Report

The timeframe for this report is 10/01/16 – 10/31/16

(1623) Incidents were handled by Officers

(133) Selective Enforcements were conducted

(5) Non -Traffic** arrests were made

(135) Traffic Citations were issued

(8) Parking Tickets were issued

(137) Traffic Courtesy/ Warnings Notices were issued

(186) Night Eyes/ Business checks/Directed Patrols were conducted

(28) Criminal* Arrests were made

(3) DUI

(3) DUI's w/Accident

(26) Thefts were reported

Addendum:

***Criminal Arrests involved the following charges:** Bad Checks, Deceptive Business Practice, DUI, Drug Possession, Receiving Stolen Property, Retail Theft, Theft By Deception, Theft By Unlawful Taking.

**** Non-Criminal arrests were made for:** Public Drunkenness, Retail Theft, and Underage Drinking.

Hatfield Pool Advisory Board

Tuesday, September 13, 2016

Currently Present: Jen Ahern, Bob Lanuouette and Sandie Musoleno

Township Representatives: Jerry Andris and Ashley O'Neill

HAC Staff: Mike Mc Nerney and Jon Taylor

Call to Order: Meeting was called to order at 7:02 PM by Bob Lanuouette.

Approval of Minutes: A motion was made by Sandie Musoleno and seconded by Jen Ahern.

Citizens Comments: Patrons appreciated the lap lanes being in the middle of the fit pool this season. Many have expressed that this season was better overall.

Agenda Items:

Staff and Facility Reports and Updates:

1. The HAC is going to provide a written dress code policy to patrons. The HAC staff, as well as the PAB, will continue this process and develop the final policy. This is an ongoing project that the Township and Board will be working on in the off-season.
2. Ashley updated the Board on the financials as of today (see attached).
3. The Board inquired about the scheduled maintenance rotation. Ashley will provide the schedule to the Board at the next meeting,

Other Business: None to report.

Next Meeting: The next meeting will be held on Tuesday, October 18, 2016 at 7 P.M. at the Township Building.

Adjournment: A motion was made by Sandie Musoleno and seconded by Jen Ahern to adjourn the meeting at 7:18 P.M.

Respectfully Submitted,

Jennifer Ahern, PAB Secretary

Hatfield Township
Parks and Recreation Board Meeting
Monday, September 12, 2016
Regular Meeting Agenda

Meeting Location: Clemens Park
Fairground Road
Hatfield, PA 19440

- I. Approval of minutes: Monday, August 8, 2016- Deb approved, George second

- II. New Business:
 - a. **2017 Concert Dates - 6/26, 7/10, 7/24, 8/7, 8/21**
 - i. ii. **7/10 – Eric Kearns available-confirmed. Two 10 minute breaks instead of one 15 minute**
 - b. **Ashley states she made attempts to reach, Eagle Scout, Leo Kawabata, in effort to secure a project. There was no response. Laura mentioned inviting them to next meeting for a few minutes.**
 - c. **Location, layout and walk around discussion-see attachment**

- III. Other Business:
 - a. Rocktoberfest
 - i. Entertainers
 1. **Pirate-confirm; balloonist-confirmed-2 mascots confirmed that don't charge fee**
 2. **Moon bounces – Price \$550.00 (one 13X15 bounce house, one 5 in 1 activity air bounce)**
 3. **Estimates include delivery, set up, and pick up**
 - b. Keystone Church – **confirmed**
 - i. **They are interested in providing two games including volunteers**
 - c. Scarecrows – **Ashley is going to try to rally volunteers to assist in scarecrow event.**
 - d. Vendors – **Received confirmation from at least 5 so far**
 - e. Car Show Registrations – **19 preregistered so far**
 - f. Wagon - **picked up and driven around by Public Works**
 - g. Dancing Diggers – **Left a message for Doug (in charge of show) –still no response. Wayne mentions using water retention basin if cannot use soybean field. Ashley mentions she will check to see if that is permissible due to the naturalization and grant permits.**
 - h. **Sequoia(John Keller) confirmed their supplying of flatbed. Lansdale Warehouse(Paul Delp) confirms supplying truck for stage for the bands. Alderfer Auction parking confirmed.**
 - i. **Mini golf is not available. He has a standing commitment for first Saturday in October**
 - j. **Ashley mentions having a DJ in the Family Section would benefit our event. Unanimously agreed. She will check into it.**
 - k. **Ashley states that Dunkin Donuts has made a \$2000.00 donation to Rocktoberfest**

- IV. Next Meeting:
 - a. Monday, October 3, 2016
 - b. 7:00pm
 - c. Hatfield Township Building
 - d. Invite Boy Scout Kawabata

- V. **George made motion to adjourn and Bill second**

NORTH PENN WATER AUTHORITY
MINUTES OF THE BOARD OF DIRECTORS MEETING
SEPTEMBER 27, 2016

Robert A. Fisher, Chair, called the meeting to order at 7:30 p.m. The following Board members were in attendance at the meeting: John S. Strobel, Helen B. Haun, Paul D. Ziegler, Douglas M. Johnson, and George E. Witmayer. Also present were Anthony J. Bellitto, Jr., P.E., Executive Director, Daniel C. Preston, P.E., Director of Operations and Engineering, Dale B. Reichenbach, Financial Director, Maryann M. Regan, Administration and Public Relations Manager and Recording Secretary, and Paul G. Mullin, Esquire, Hamburg, Rubin, Mullin, Maxwell & Lupin, Solicitor.

Also present was Stephen Marcino, JMT.

The following items, by agenda number, were discussed:

1. **MINUTES OF NPWA MEETING** - Upon the motion of Mr. Witmayer, seconded by Mr. Ziegler, the board by a vote of 5-0 (Mr. Fisher abstaining as he was not in attendance at the meeting) approved the Minutes of the August 23, 2016, Board of Directors meeting as presented.
2. **MINUTES OF NPWA/NWWA JOINT MEETING** - Upon the motion of Mr. Ziegler, seconded by Mr. Witmayer, the board unanimously approved the Minutes of the September 8, 2016, NPWA/NWWA Joint Board of Directors meeting as presented.
3. **BIDS:**
 - 3.1. Award Bids:
 - 3.1.1. Contract No. 733 - Ute Road Tie-in, New Britain Borough (M. E. 1392) - Following discussion, upon the motion of Mr. Ziegler, seconded by Mr. Strobel, the board unanimously approved award of the bid to Joao & Bradley Construction Co., Inc., as the lowest bidder meeting Specifications, at a cost of \$97,420, and further authorized expenditure of Authority funds in the amount of \$133,720, which includes material, engineering, permits, and inspections, to complete the project.
 - 3.1.2. Contract No. 734 - Clymer Avenue Main Replacement, Sellersville Borough (M. E. 1336) - Following discussion, upon the motion of Mr. Strobel, seconded by Mr. Ziegler, the board unanimously approved award of the bid to Joao & Bradley Construction Co., Inc., as the lowest bidder meeting Specifications, at a cost of \$247,910, and further authorized expenditure of Authority funds in the amount of \$341,475, which includes material, engineering, permits, and inspections, to complete the project.

4. **PUBLIC COMMENTS** - Stephen Marcino with JMT introduced himself, and indicated that he had met some members of management at a recent conference, and decided to attend the meeting. He had no other comments.
5. **FINANCIALS:**
 - 5.1. The **Statement of Income and Expense** for the period ending August 31, 2016, was distributed and highlighted by Mr. Reichenbach. Debt Service Coverage is at 1.35, which is above the minimum of 1.10 required by the Trust Indenture. Total Debt Service Coverage is at 4.29. Following discussion, upon the motion of Mr. Strobel, seconded by Mrs. Haun, the board unanimously voted to accept the report and file it for audit. The **Metered Sales Report and Capital Budget Report** for the period ending August 31, 2016 were distributed.
 - 5.2. Check Registers for the period August 18, 2016 to September 21, 2016 were distributed and discussed. Upon the motion of Mr. Strobel, seconded by Mr. Witmayer, the board unanimously ratified the payments listed.
6. **ENGINEERING AND OPERATIONS REPORT** - The Engineering and Operations Report for the month of August 2016 was presented, highlighted by Mr. Preston, and discussed.
7. **OPERATING STATISTICS** - The Operating Statistics Report for the month of August 2016 was presented, highlighted by Mr. Preston, and discussed.
8. **APR, HR, and IT Department Reports** - The APR, HR, and IT Department Reports for the month of August 2016, were presented, highlighted by Ms. Regan, and discussed.
9. **FOREST PARK WATER** - Mr. Strobel, Chairman of the Forest Park Water Operating Committee, reported that the committee had not met. There is nothing further to report beyond that contained in the meeting booklet.
10. **MAIN EXTENSIONS:**
 - 10.1. M. E. 1374 - Upon the motion of Mr. Johnson, seconded by Mr. Strobel, the board unanimously granted final approval for 56 EDUs to Maple School Associates, LLC for the Maple Street Townhomes, located on Maple Avenue & Park Avenue, in Lower Salford Township, and further authorized appropriate Authority officers to execute the Main Extension Agreement and Tri-Party Set Aside Agreement, pending review and approval of the Solicitor and management.
 - 10.2. M. E. 1376 - Upon the motion of Mr. Strobel, seconded by Mr. Witmayer, the board unanimously granted final approval for 59 EDUs, less a credit of 1 EDU, for a net final approval total of 58 EDUs to Fortuna Station Development, LP, for the Fortuna Station Project, located at Cowpath & Lenhart Roads, in Hatfield Township, and further authorized appropriate Authority officers to execute the Main Extension Agreement, pending review and approval of the Solicitor and management.

11. **ITEMS FOR DISCUSSION:**

- 11.1. Ratification of the Interim Agreement between Perkasio Regional Authority and North Penn Water Authority was requested. Following discussion, upon the motion of Mr. Strobel, seconded by Mrs. Haun, the board unanimously ratified the Interim Agreement and execution of the document. Mr. Bellitto indicated that notification had gone out to customers concerning the need to close down the two wells in that area due to contamination issues and the short-term option of buying water put in place to continue to supply water to the residents in that area through the Perkasio Interconnection. Very few calls have been received. Mr. Fisher noted that he has a neighbor who called the Authority and was very complimentary on the way the call was handled.
- 11.2. A Consent and Joinder Agreement related to the easement request from Chalfont Borough for a paved trail to be installed on Forest Park's property (across the street from the treatment plant) on land that adjoins the North Branch Neshaminy Creek was discussed at the Joint Board meeting and was agreed to by both boards by consensus. The final document was not ready at that time for signature, so is being presented for approval at the meeting this evening. Following discussion, upon the motion of Mrs. Haun, seconded by Mr. Strobel, the board unanimously approved the Agreement, pending Solicitor and management review and approval, and authorized appropriate Authority officers to execute the document.

12. **COMMITTEE REPORTS:**

- 12.1. Engineering Committee – Mr. Strobel, Chair of the Engineering Committee, reported that the committee had met this evening, and discussed the following:

12.1.1. The committee was provided with an extensive review of the 2017 Capital Budget. Mr. Reichenbach indicated that the total proposed Capital Budget for 2017 is \$9, 617,000. The major categories in the budget are Main Extension Projects (\$3,786,000), Well and Booster Stations (\$1,723,000), and Forest Park Water (\$1,891,000). Together these projects total \$7,400,000 which accounts for 77% of the total Capital Budget.

Mr. Preston provided a summary of the Infrastructure improvements set forth in the budget.

A detailed discussion on various items ensued, and the Engineering Committee is recommending approval as presented and requested that management forward the budget to the Finance Committee for review.

12.1.2. A short-term Agreement to buy water from Perkasio Regional Authority through an existing interconnection was entered into in order to shut down two of NPWA's wells in East Rockhill Township due to PFC contamination. An evaluation of the long-term options for the East Rockhill system which serves 194 residential customers was presented to the committee. The best alternatives will be further investigated and more details presented for review in the near future.

12.1.3. Mr. Reichenbach indicated that the Hatfield Village Apartments consists of 37 connections/meters (one for each of the multi-family buildings), 36 of which are in need of change to comply with AWWA testing standards. Two options were presented, and the cost for the project included in the 2017 Capital Budget.

12.1.4. An update was provided on the Hatfield Tank painting. The painting has begun, and it is anticipated to be completed in November.

12.1.5. An update was provided on well levels of NPWA wells noting that with the prolonged lack of precipitation in the area, water levels were at historically low levels. Four NPWA wells were placed into reduced operation as a result of low levels in NPWA wells. In Franconia Township, NP-26, recently placed back into service, was operating at full capacity and we received reports of residential wells nearby with reduced capacity. An investigation revealed low levels in these nearby wells but was inconclusive as to whether this was caused by NP-26 or by the abnormally dry conditions. It was decided to reduce the operation of NP-26 during this exceptionally dry period to mitigate a possible impact to nearby residential wells.

12.2. Executive Committee – Mr. Bellitto, on behalf of Mr. Anders, Chair of the Executive Committee, reported that the committee had not met.

12.3. Finance Committee – Mr. Ziegler, Chair of the Finance Committee, reported that the committee had not met. Mr. Bellitto indicated that a meeting would be scheduled in November to review the 2017 Capital and Operating Budgets.

13. **CORRESPONDENCE** - Various items of correspondence and newspaper articles contained in the meeting booklet were reviewed.

14. **COMING EVENTS:**

14.1. Public voting will take place at the North Penn Water Authority Operations Center on General Election Day, Tuesday, November 8, 2016.

15. **OLD BUSINESS** - There was no Old Business to come before the board.

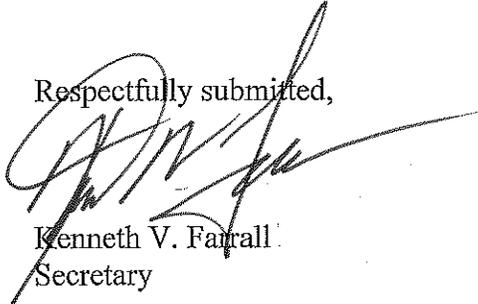
16. **NEW BUSINESS** - There was no New Business to come before the board.

17. **EXECUTIVE SESSION** - The board recessed to Executive Session at 7:59 p.m. to discuss potential litigation matters, and reconvened at 8:18 p.m.

Following reconvening, the Solicitor presented the Heintz Easement Compensation Agreement, Deed of Easement and Temporary Construction Easement for approval. Following discussion, upon the motion of Mr. Ziegler, seconded by Mr. Strobel, the board unanimously approved the Agreement, Deed of Easement, and Temporary Construction Easement, and authorized appropriate Authority officers to execute the documents.

There being no further business, upon the motion of Mr. Ziegler, seconded by Mr. Strobel, the board unanimously voted to adjourn at 8:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'K. V. Farrall', written over a horizontal line.

Kenneth V. Farrall
Secretary

Hatfield Township
Shade Tree Commission Meeting
Monday, September 19, 2016
Regular Meeting Minutes

Meeting attendance: Frank Brouse, Beatrice States, Bill Miller, Joan DiMaria, Charles Arkens, Tamara Shaffer, Kyra Kaempf

1. Approval of minutes: Wednesday, June 22, 2016
2. Old Business:
 - a. Status of tree purchase – **Frank has list started (mostly smaller plants for nursery) that he will email to Ashley. Ashley will forward complete list to J. Wolff. Need to purchase before December to keep Tree City status. Bill wants an American Chestnut Tree. Professional Trimming of trees in Arboretum was suggested.**
3. New Business:
 - a. Plant Exchange 2017 – **May 20, 2017**
 - i. EAC Seminar – **Seminar will run from 9:00am to 9:30am and attendees will exit out community room door into Plant Exchange to increase visibility of both groups.**
 - b. Rocktoberfest - **EAC and Shade Tree will share a table. Table will be near Information table which Christine will be working. EAC is working bird feeder craft. Chuck and Joan will help out where needed at table or with scarecrows.**
 - **P&R will supply brochures and pamphlets located in basement of Township Building and will inventory items for future events.**
4. Other Business:
 - a. Plan reviews – **N/A**
 - b. Introduction of Christine Nicholas – Parks and Recreation Coordinator
**Contact info – cnicholas@hatfield-township.org
Christine will take over sitting in on meetings and assisting group. She will have a 2017 schedule prepared for next meeting.**
 - c. **Next year is township's 275th Anniversary – any plans?**
5. Next Meeting:
 - a. Date: October 17, 2016
 - b. Location: Hatfield Township Administration Building
 - c. Time: 7:00pm