



HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP MEETING AGENDA

June 8, 2016

7:30 PM

I. CALL TO ORDER

II. ROLL CALL

- COMMISSIONER PRESIDENT ZIPFEL
- COMMISSIONER VICE PRESIDENT HUGHES
- COMMISSIONER ANDRIS
- COMMISSIONER RODGERS
- COMMISSIONER THOMAS

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY

*Attention: Board of Commissioner Meetings are Video Recorded
All comments made at the podium. Please state your name and address for the record.
Comments are guided by Resolution #10-10.*

VI. CONSENT ITEMS

Motion to Enter into the Record

- A. Engineer's Report – May
- B. Building Report – May
- C. Police Report – May
- D. HTMA Meeting Minutes – April 12, 2016
- E. HTMA Monthly Budget Report – April
- F. Planning Commission Minutes – April 19, 2016
- G. Pool Advisory Board Minutes – April 12, 2016

VII. COMMITTEE REPORTS

- A. **Planning and Zoning Committee – Commissioner Rodgers**
- B. **Public Works Committee – Vice President Hughes**

- 1. Sumneytown Pike/Rte. 309 Connector Road
Resolution #16-21
Motion for Approval

2. Walnut Street Bridge – Bid Notice and Schedule
3. Broad Street Sidewalk Grant Project – Signature Authorization
Resolution #16-22
Motion for Approval

C. Parks and Recreation Committee – Commissioner Thomas

D. Public Safety Committee –President Zipfel

1. Police Officer Eligibility List - Civil Service Commission
Motion to Commence Process to Establish List
2. North Penn DUI Task Force Grant
Resolution #16-23
Motion to Approve

E. Finance Committee – Commissioner Andris

1. Pension Amendment Discussion – Reducing Long-Term Liabilities

VIII. TOWNSHIP STAFF REPORTS

A. Township Manager’s Report

1. Meeting Schedule – July/August
2. Pedestrian Crossing – Orvilla/Independence

IX. SOLICITOR’S REPORT

X. CITIZENS’ COMMENTS

Attention: Board of Commissioner Meetings are Video Recorded
All comments made at the podium. Please state your name and address for the record.
Comments are guided by Resolution #10-10.

MEMORANDUM

TO: Aaron J. Bibro, Township Manager
FROM: Bryan McAdam, P.E., Township Engineer
DATE: May 31, 2016
SUBJECT: Engineering Report - Project Status

MEETINGS:

May 4 Attended Township Staff Meeting
May 11 Attended Board of Commissioners Workshop Meeting
May 17 Attended Planning Commission Meeting
May 23 Attended Planning and Zoning Committee Meeting
May 25 Attended Board of Commissioners Meeting

TOWNSHIP PROJECTS

1. **Broad Street Sidewalk and Landscaping (CKS #3300-61)**

Project has been transferred to CKS for completion of bidding documents. A meeting was held with PennDOT on March 15, 2012 to clarify the remaining information necessary for completion of bidding documents. The Safety Study, preliminary plans and the Design Criteria Report were submitted on June 15, 2012, for review by PennDOT. The Safety Study and Design Criteria Report have been approved. The Solicitor has completed the right-of-way and easement documents. CKS is finalizing bidding documents. We anticipate the project going to be bid in the fall of 2015. A meeting was held on October 7, 2015 with PennDOT to discuss the project status and scheduling. The Township continues to provide requested documentation to PennDOT. CKS was informed by PennDOT that the projected bid date is July 14, 2016.

2. **MS4 Stormwater Management (CKS #3300-79)**

PA DEP has released new General Permit PAG-13 permit requirements, which had been the subject of discussion for nearly a year. CKS has prepared the application for the updated permit for submission to PA DEP. Outfall inspections continue as part of the permit requirements. The updated permit requirements include TMDL provisions, as well as additional mapping requirements. The NOI was submitted on September 14, 2012. The annual report for this reporting period was submitted to PA DEP on June 5, 2014. PA DEP has issued its review for the portion of the NOI located in the Skippack Creek Watershed. CKS has initiated discussions with the Township regarding the review comments. The Year 3 Progress Report was submitted to PA DEP on May 12, 2016.

3. Floodplain Ordinance

The Floodplain Ordinance has been updated to accommodate the updated FEMA regulations and was adopted at the March 9, 2016 Board of Commissioners Meeting.

4. Growing Greener Grant Application (CKS #3300-109)

Hatfield Township received a grant of \$41,750.00 to naturalize three existing Township-owned detention basins on Stewart Drive, Downing Drive, and Fairgrounds Road (Clemens Park basin). The proposal was to naturalize the bottom of the basins in conjunction with the sediment removal requirements of the forthcoming MS4 NPDES Permit. Remaining tasks include application of seeding to areas of spotty growth, application of wildflower seeding to all three basins this fall, and completion of the final reporting. CKS has submitted reimbursement documentation to PA DEP. The Township was notified that the request was approved; 85% of the grant will be paid, the remaining 15% will be paid upon completion of the final seeding and Final Report in the Fall of 2016.

5. Frick's Trail (CKS #3300-110)

CKS Engineers is preparing permit applications and supporting documents for the completion of the Frick's Trail, from Line Lexington Road to School Road Park. A meeting was held on May 4, 2016 with PA DEP regarding permitting requirements. CKS Engineers is moving forward with preparation of documents to meet permitting requirements as directed by PA DEP at the meeting. In addition, preparation of permit application documents for the Keystone Church portion of the trail is underway.

NEW SUBDIVISION/LAND DEVELOPMENT PROJECTS

6. Clemens Family Corporation - Ruth Business Center Warehouse #P11-01 (CKS #3504) - Proposed 90,000-square foot warehouse, with associated parking, stormwater management and water and sewer facilities, located on a 7.8-acre parcel on the east side of Clemens Road. Plan review, dated April 6, 2011, was sent to the applicant. The plan was discussed at the May 17, 2011 Planning Commission Meeting. Revisions are being made.

7. Derstine Run – remaining Phases – Project #P09-07 (CKS #3508) - The applicant submitted Amended Final Plans depicting revised phase lines for the project. The proposal breaks the previously approved 2-phase project into 4 phases. The project received Board approval at the November 16, 2011 Board of Commissioners Meeting. Utility revisions are being discussed for Phases 2 through 4. Phase 2 construction is substantially complete.

8. Hatfield Crossings, LLP - #P14-01 (CKS #3551) – The applicant proposes to develop a parcel created by a recent subdivision on Cowpath Road. The plan proposes a 10,000-SF daycare facility, as well as 4,500 SF of mixed retail and restaurant use. The CKS Engineers, Inc. review was issued on August 21, 2014. The applicant has put the project on hold.

9. Clemens Food Group - #P14-02 (CKS #3552) – The applicant is proposing a 25,000-SF warehouse addition on the north side of the existing processing building. The plan had previously received conditional approval at the March 26, 2014 Board of Commissioners Meeting for a 10,000-SF addition, but the applicant has opted to install a somewhat larger addition. The plan received approval for a Waiver of Land Development at the April 27, 2016 Board of Commissioners Meeting. Plans for the current proposal were received and are under review.

10. The Ovation Group (719 Schwab Road) - #P14-05 (CKS #3557) – The applicant proposes two new building lots on the north side of Schwab Road. The CKS Engineers, Inc. review was distributed on September 8, 2014, and received Conditional Approval at the October 22, 2014 Board of Commissioners Meeting. The project received final approval at the July 22, 2015 Board of Commissioners Meeting. Proof plans and a construction cost estimate were submitted and reviewed. The CKS Engineers, Inc. review was distributed on October 19, 2015, with the escrow tabulation.
11. Penn Color Land Development - #P15-01 (CKS #3566) - The applicant proposes to construct a total of 11 buildings and building additions totaling approximately 235,000 SF. The additional space will be used for manufacturing and warehousing, as well as a new lab on the 86.87-acre site. The CKS Engineers, Inc. review was distributed on May 19, 2015. Revised plans were submitted and a new CKS Engineers, Inc. review was distributed on July 14, 2015. The project received a favorable recommendation at the July 21, 2015 Planning Commission Meeting. The project received final approval at the August 26, 2015 Board of Commissioners Meeting.
12. Clemens Corner - #P15-02 (CKS #3565) - The applicant proposes to construct a 7,200-SF retail building that will be portioned into four retail units on a previously developed 21.167-acre parcel. The CKS Engineers, Inc. review was distributed on April 2, 2015. The project received Conditional Approval at the April 22, 2015 Board of Commissioners Meeting.
13. Walker Minor Subdivision - #P15-03 (CKS #3570) – The applicant proposes to consolidate and subdivide several parcels located on School Road and Catherine Street (Paper Street) into two building lots. The CKS Engineers, Inc. review was distributed on July 10, 2015, and the application received final approval at the July 22, 2015 Board of Commissioners Meeting.
14. David Ruth Minor Subdivision - #P15-04 (CKS #3562) – The applicant proposes to subdivide a 1.36 acre parcel located on Line Lexington Road into two building lots. The CKS Engineers, Inc. review of the revised plan was distributed on January 25, 2016. The project received approval at the April 27, 2016 Board of Commissioners Meeting.
15. Josephine Berardi Minor Subdivision - #P15-05 (CKS #3563) – The applicant proposes to subdivide a 1.04 acre parcel located at the intersection of Moyer Road and Wimbledon Lane into two building lots. The CKS Engineers, Inc. review of the revised plan was distributed on January 22, 2016. The project received approval at the April 27, 2016 Board of Commissioners Meeting.
16. Walnut Street Subdivision/Aspen Mill - #P15-07 (CKS #3573) – The applicant proposes 10 single-family dwellings on a 6.9-acre parcel on Walnut Street. The subdivision proposes an extension of the Fortuna Drive cul-de-sac. Stormwater management is to be addressed by enlargement of an existing adjacent detention basin. The project is to be served by public water and sanitary sewer. Revised plans were submitted in response to the February 3, 2016 CKS Engineers, Inc. review letter. The new review is forthcoming.
17. Fortuna Station - #P15-08 (CKS #3537) - The applicant proposes to subdivide a parcel of approximately 6.96 acres on the northeastern corner of the intersection of Cowpath and Lenhart Roads in the TD Zoning District into 18 semi-detached single-family homes and 41 townhomes. The parcel was the subject of a zoning change and conditional use approval. Plan approval was granted at the February 24, 2016 Board Meeting. Revised plans were received and are under review.

18. Arbors Commercial - #P15-10 (CKS #3460) - This project was previously approved but not constructed. Revised plans were submitted which propose a portion of the site dedicated to commercial development and the remaining portion to contain a 100-car parking lot to be used by SEPTA. A CKS Engineers, Inc. review was distributed on April 8, 2016. The project received approval from the Board of Commissioners at their May 25, 2016 meeting.
19. 2010 North Broad Street LD - #P15-11 (CKS #3574) The applicant proposes to construct a new 8,000-SF medical office building with associated parking and stormwater management. The building will share parking and an access drive with the existing adjacent medical office facility. The project was submitted and reviewed, and received a recommendation for approval at the March 15, 2016 Planning Commission Meeting. Revised plans were submitted following the Planning Commission Meeting and are under review.
20. Frick's Church Subdivision #P15-12 (CKS #3577) – The applicant proposes to consolidate and reconfigure two parcels located between Line Lexington and Orvilla Roads. The reconfiguration will result in no new lots. Approval was granted at the February 24, 2016 Board of Commissioners Meeting. Legal descriptions were submitted and reviewed. The plans are ready to be prepared for recording.
21. Hatfield Pointe – Pad "B" (CKS #3580) – The applicant proposes to construct an auto parts store on the remaining pad site in the Hatfield Pointe development. Revised plans were received and the CKS Engineers, Inc. review was distributed on April 28, 2016.
22. Royal Farms #P16-02 (CKS #3582) – The applicant proposes to raze the existing fast food restaurant and vacant gas station/convenience store, and replace them with a 5,379-SF gas station/convenience store at the intersection of Line Lexington Road, Bethlehem Pike and County Line Road. Land development plans were submitted, and the CKS Engineers, Inc. review was distributed on April 28, 2016.

APPROVED BUT INACTIVE SUBDIVISION/LAND DEVELOPMENT PROJECTS

23. Raymond Au/309 Plaza - #P08-05 (CKS #3497) – This project had received conditional preliminary/final approval in 2009. The applicant is proposing a revision to one of the pad sites. The CKS review letter was distributed on December 9, 2013.

NEW LAND DEVELOPMENT CONSTRUCTION

24. Derstine Run – Phase 1 - Project #P09-07 (CKS #3508) - Phase 1 is complete.
25. Derstine Run – remaining Phases – Project #P09-07 (CKS #3508) - Utility revisions are being discussed for Phases 2 through 4. Phase 2 construction is substantially complete. Work required along Derstine Road has not been scheduled by the applicant or their general contractor. Follow-up with applicant is needed to request that remaining work be performed in the spring of 2016.
26. Chelsea Court - Project #P09-02 (CKS #3545) – Construction is complete. The Township is coordinating required corrections discovered during the 18-month Maintenance Period with the applicant.
27. LiDestri Keystone Properties, LLC (Zeiglers) Land Development - #P11-05 (CKS #3517) – The pre-construction meeting was held on March 21, 2012. Construction is complete and the applicant is working on Punch List items as per a recent site meeting with CKS and the applicant.

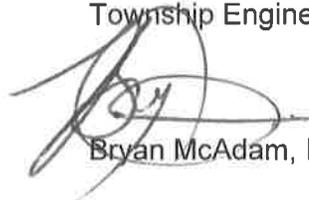
28. Quakertown National Bank (QNB) Land Development - #P12-01 (CKS #3515) – The pre-construction meeting was held on July 31, 2012. Construction is nearly complete. The bank is currently open while remaining construction items are being addressed. A final Punch List has been issued. A number of items remain to be completed. Remedial work in the rain gardens has been performed. There is a site meeting scheduled for the week of May 30, 2016 to review the remaining items.
29. St. Mary's and St. Kyrillos Coptic Orthodox Church - Project #P10-07 (CKS #3502) – The pre-construction meeting was held in January 2013. Building construction is in progress. Site construction is complete to base paving. The building is occupied.
30. LiDestri Keystone LLC, Land Development (parking lot addition) - #P12-07 (CKS #3529) – The Pre-Construction Meeting was held on May 22, 2013. Construction is complete. A Punch List was distributed on January 24, 2014 by CKS Engineers, Inc. CKS staff recently met with an applicant's representative to review the outstanding items. The Notice of Termination for the NPDES Permit has recently been obtained.
31. Regent Valley Management (Walnut Street Parcel) - #P11-04 (CKS #3516) – This project is under construction. The applicant has recently requested a final inspection. The Punch List Inspection was completed and forwarded to the developer.
32. SIMCO-Ion Company - P#13-06 (CKS #3548) – The pre-construction meeting was held on December 11, 2013. Construction is nearly complete. The applicant/owner has requested and received a final inspection. Work on the Punch List items is nearly complete.
33. Oak Restaurants, LP (Taco Bell) - #P14-03 (CKS #3555) – The pre-construction meeting was held the week of June 20, 2014. Construction is complete.
34. Hatfield Elementary School - #P13-04 (CKS #3542) – The applicant has commenced interior building work and installed erosion control measures at the Hatfield Elementary School site. Installation of the temporary structures at the Pennfield Middle School is complete. Site work at the Hatfield Elementary School is nearly complete. CKS has completed and distributed the Final Inspection Punch List to the School District. Minimal work on the Punch List has been completed to date.
35. Firefox Townhouse Development - #P06-03 (CKS #3435) – Phase 1 of this project, which is primarily in Montgomery Township, has commenced construction. No work in the Hatfield Township portion of the project has started yet. The design for the pedestrian bridge was forwarded to CKS for review; color selection of the bridge was forwarded to the Township and approved. The pedestrian bridge is in place; however, painting of the bridge is still to be done.
36. Snyder Square Townhouses (Regency Residential) - #P02-05 (CKS #3447) – The pre-construction meeting for Phase I was held on February 13, 2015. Construction is complete to base paving. CKS continues to review building permit plans.
37. JK Investments - 2252 North Broad Street - #P14-08 (CKS #3559) – The pre-construction meeting was held on June 24, 2015. Construction is complete and the building is occupied. A final inspection has been performed at the request of the applicant and a Punch List was distributed. Minimal work on the Punch List has been completed to date.
38. Crest Commons, LLC - 703 Cowpath Road - #P14-07 (CKS #3558) – The project was recently certified as complete.

39. Clemens Food Group, Hog Barn Expansion (CKS #3571) – The pre-construction meeting was held on July 30, 2015. The project has been cancelled by the applicant.
40. Belmont/Mariwell Properties (Lauman Tract) – P#14-06 (CKS #3556) – Construction is in progress. The roads are complete to base paving. House construction is in progress.
41. Electronic Fluorocarbons (A&C Realestate Investment LLC) - #P14-11 (CKS #3560) - The pre-construction meeting was held on September 17, 2015. Construction is ongoing.
42. D&V Associates (ABC Supply/Valts Roofing) - #P14-10 (CKS #3564) – The pre-construction meeting was held on November 2, 2015. Construction is ongoing.
43. Kelcor Holdings (Sequoia Supply) - #P14-09 (CKS #3549) – The pre-construction meeting was held on December 16, 2015. Construction is ongoing.
44. Hatfield Ice - Project #P10-04 (CKS #3518) – The pre-construction meeting was held on February 18, 2016. Construction has begun.
45. Citadel Federal Credit Union - #P15-06 (CKS #3572) – The pre-construction meeting was held on March 23, 2016. Construction has begun.
46. Verus Partners LLC (3020-3040 Campus Drive) - #P09-08 (CKS #3506) – The project proposes a 209,647-SF industrial building on the Campus Drive parcel. The pre-construction meeting was held on May 3, 2016. Construction is underway.

PROJECTS IN MAINTENANCE PERIOD

47. Mikelen Subdivision (Schwab Road) – Project #P10-06 (CKS #3499) – The public improvements were accepted for dedication and the project is in the 18-month maintenance period. Maintenance Bond Inspection was performed and the resultant Punch List was forwarded to the developer on July 20, 2015. Work on the Punch List was satisfactorily completed. The CKS Engineers, Inc. recommendation to close out the project was distributed on March 25, 2016; however, the applicant is addressing some invoicing matters with the Township.

Respectfully submitted,
CKS ENGINEERS, INC.
Township Engineers



Bryan McAdam, P.E.

BMc/mdm

cc: Ken Amey, Hatfield Township
Kimberli J. Flanders, McCloskey and Faber, PC
Joseph J. Nolan, CKS Engineers, Inc.
James F. Weiss, CKS Engineers, Inc.
File



To: Aaron Bibro, Township Manager
From: Barbara Keifer, Safety and Code Enforcement Department
Date: June 1, 2016
Re: **May 2016 Building Report**

	<u># of Permits</u>	<u>Fees Collected</u>
Building	81	\$88825.30
Electrical	25	\$7420.63
Mechanical	14	\$3274.65
Plumbing	10	\$3630.00
Fire Protection	8	\$2233.50
Contractor Registrations	14	\$1050.00
Use & Occupancy	<u>19</u>	<u>\$1540.00</u>
TOTAL:	171	\$107974.08

1950 School Road, Hatfield, PA 19440
Phone: 215-855-0900 ● Fax: 215-855-0243
Email: mail@hatfieldtownship.org
www.hatfieldtownship.org



Hatfield Township Police Activity Report

The timeframe for this report is 05/01/16 – 05/31/16

(1628) Incidents were handled by Officers

(97) Selective Enforcements were conducted

(9) Non -Traffic** arrests were made

(242) Traffic Citations were issued

(17) Parking Tickets were issued

(95) Traffic Courtesy/ Warnings Notices were issued

(197) Night Eyes/ Business checks/Directed Patrols were conducted

(17) Criminal* Arrests were made

(6) DUI

(5) DUI's w/Accident

(24) Thefts were reported

Addendum:

***Criminal Arrests involved the following charges:** Aggravated Assault, Criminal Conspiracy, DUI, Drug Possession, Endangering Welfare of Another Person, Possessing Instruments Of Crime, Receiving Stolen Property, Recklessly Endangering Another Person, Retail Theft, Simple Assault, Theft By Unlawful Taking, Theft From Motor Vehicle, Theft By Deception.

**** Non-Criminal arrests were made for:** Disorderly Conduct, Public Drunkenness, Retail Theft

CHARLES MURGIA, Chairman
DONALD D. ATKISS, Vice Chairman
RALPH HARVEY, Asst. Secretary
BARRY WERT, Secretary/Asst. Treasurer
CHARLES SIBEL, Treasurer

PETER R. DORNEY, Executive Director



CET ENGINEERING SERVICES
Engineer
717-541-0622

HAMBURG, RUBIN, MULLIN,
MAXWELL & LUPIN
Solicitor
215-661-0400

HATFIELD TOWNSHIP MUNICIPAL AUTHORITY
PUBLIC MEETING
April 12, 2016

I. The meeting of the Hatfield Township Municipal Authority was held on April 12, 2016 at 3200 Advance Lane, Colmar, PA.

II. The Hatfield Township Municipal Authority was called to order at 7:35 p.m. The following Authority members were present: Donald Atkiss, Barry Wert, Ralph Harvey and Charles Sibel. Authority members absent: Charles Murgia. Also present: Peter Dorney, Executive Director, Joseph Stammers, Plant Manager, Paul Mullin, Solicitor, Charles Winslow, GHD Eng. and Diana Bonekemper taking notes.

III. Approval of minutes for March 8, 2016 – Motion was made by Ralph Harvey to approve the minutes as presented, seconded by Charles Sibel and approved by the Authority.

IV. Citizens comments – no report

V. Union – no report

VI. Montgomery Township – Depositions are anticipated for May and hopefully arbitration this summer.

VII. Executive Directors report

A. Stack test – We received our results on our stack test and we passed. Results were good and have been sent to DEP. We need to schedule another stack test within 12 months. The new SSI rules have made changes to how we operate, based on operating parameters recorded during the stack test.

B. Ziegler's – Mr. Mullin reported that Ziegler's notified him that they will be a year longer in need of the higher capacity due to the product line that they put in in New Jersey. Mr. Mullin and Mr. Dorney were discussing a capacity rental so we wouldn't be selling them capacity. This has to be looked at more closely to come up with an agreement. There was a discussion on this.

C. Health Insurance renewal – Mr. Dorney reported that we received our annual health insurance renewal. The plan is changed again with only a slight increase to the Authority. Mr. Dorney reported on the changes in the new plan and recommended to the Board to go with the new plan recommended by Blue Cross. Barry Wert made the motion to go with the recommended plan, seconded by Ralph Harvey and approved by the Authority.

D. CEM back up computer – Mr. Dorney would like to purchase a back-up computer system from Trace for our stack monitoring and all the new operating monitoring that we are now required to do under the new Quad M. Rules. The cost would be approximately \$6500. Barry Wert made the motion to purchase the computer, seconded by Ralph Harvey and approved by the Authority.

E. Lenhart/Fortuna and planning – Mr. Dorney talked to DEP about the new larger line on Lenhart Rd. They are allowing it to proceed without a Planning Module provided that no new units other than the 59 unit development be connected to that line until the diversion line is completed. Mr. Dorney received a 10 unit subdivision plan for Walnut St. that want to tie into the Pine St. drainage basin. DEP said they will accept it if we submit preliminary planning for the diversion line. GHD is working on that submittal.

F. Arbors sewer line – We haven't heard from the Township yet if this plan was approved.

G. Broad St. – Still working on Broad St. DEP will allow an office building to replace an existing house with no exemption needed. They just have to send in the mailer for approval.

H. Draft air quality permit – Still waiting for our new revised draft permit.

I. Final budget – Township passed a resolution to pass our final budget.

J. Enaqua – We are waiting for dry weather for Enaqua to come in and replace their tubes.

K. Approval to bid new sewer maintenance contract – Barry Wert made the motion for GHD to prepare a new sewer maintenance contract to be put out to bid, seconded by Ralph Harvey and approved by the Authority.

VIII. Pretreatment – Mr. Stammers reported that he issued a discharge permit in March to Ziegler's.

IX. Engineers report – The following requisitions were submitted:

# 2 Stack testing	\$4980.00
#22 Inflow infiltration	\$ 279.00

X. Solicitors report – The Township is working with the new owner of the old Finn McCools Tavern. Barry Wert made the motion to wave the penalties and interest on the sewer bill for this property of \$2817.18, with the understanding that they pay the principal, seconded by Charles Sibel and approved by the Authority.

XI. Treasurers report – After a review of the bills, Charles Sibel made the motion to pay the bills and requisitions as submitted, seconded by Ralph Harvey and approved by the Authority.

XII. Old Business

A. Scanner for drawings and plans – Mr. Dorney will get prices and look into a scanner for our plans.

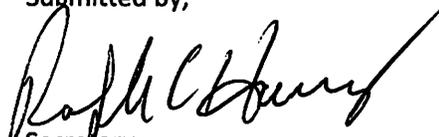
XIII. New Business

A. PMAA – Hershey – Barry Wert will be attending on 4/13/16.

XIX. Other Business – Charles Sibel made the motion to transfer \$500,000.00 from our sweep account to our money market, seconded by Ralph Harvey and approved by the Authority.

XV. Adjournment – Ralph Harvey made the motion to adjourn the meeting at 8:07 p.m., seconded by Barry Wert and approved by the Authority.

Submitted by,



Secretary



**Hatfield Township Municipal Authority
Monthly Budget Report**

Fiscal Year April 1, 2016 through March 31, 2017

Fiscal Month #1 of 12

	April	Fiscal Year To Date	Budgeted
INCOME: Operations			
Sewer Use Fees - Residential	\$522,672.78	\$522,672.78	\$2,470,700
Sewer Use Fees - Commercial	\$96,093.13	\$96,093.13	\$410,000
Sewer Use Fees - Industrial	\$198,819.43	\$198,819.43	\$700,000
Penalties and Interest	\$9,031.77	\$9,031.77	\$50,000
Connection Fees	\$0.00	\$0.00	\$1,600
Subdivision / Plan Review	\$0.00	\$0.00	\$1,000
Certifications - Title Companies	\$100.00	\$100.00	\$2,300
Montgomery Township Sewer Fees	\$0.00	\$0.00	\$760,000
Hatfield Borough Sewer Fees	\$0.00	\$0.00	\$465,000
Franconia Township Sewer Fees	\$41,229.00	\$41,229.00	\$165,000
Trucked Waste - Sludge	\$77,651.00	\$77,651.00	\$800,000
Trucked Waste - Septic, Holding	\$71,706.30	\$71,706.30	\$1,065,000
Interest on Construction Reserve	\$225.92	\$225.92	\$2,000
TV/Jet-Vac Services	\$0.00	\$0.00	\$750
	\$0.00	\$0.00	
Lab Fees	\$0.00	\$0.00	\$0
Pretreatment Fines	\$0.00	\$0.00	\$0
Miscellaneous	\$0.00	\$0.00	\$2,000
Total - Operations Income	\$1,017,529.33	\$1,017,529.33	\$6,895,350

**Hatfield Township Municipal Authority
Monthly Budget Report**

Fiscal Year April 1, 2016 through March 31, 2017

Fiscal Month #1 of 12

	April	Fiscal Year To Date	Budgeted
EXPENSES: Operations			
Salaries	\$174,740.77	\$174,740.77	\$2,559,562
Benefits, incl. education and training			
Health Insurance	\$38,675.33	\$38,675.33	
HSA/HRA contributions	\$13,360.71	\$13,360.71	
Payroll Taxes	\$13,740.27	\$13,740.27	
Retirement Plans	\$20,218.28	\$20,218.28	
Miscellaneous	<u>\$1,964.97</u>	<u>\$1,964.97</u>	
Total Benefits	\$87,959.56	\$87,959.56	\$1,235,635
Utilities			
Plant Electric	\$35,482.38	\$35,482.38	
Natural Gas	\$14,689.75	\$14,689.75	
Miscellaneous	<u>\$1,964.97</u>	<u>\$1,964.97</u>	
Total Utilities	\$52,137.10	\$52,137.10	\$747,000
Ash and Sludge Disposal	\$18,923.82	\$18,923.82	\$140,000
Grit and Screenings Disposal	\$3,934.41	\$3,934.41	\$35,000
Plant Chemicals	\$10,550.83	\$10,550.83	\$353,750
Lab Supplies and Analysis	\$4,263.52	\$4,263.52	\$140,000
Plant Maintenance	\$71,391.41	\$71,391.41	\$625,000
Sewer Maintenance	\$15,110.27	\$15,110.27	\$144,500
Vehicle Maintenance	\$858.71	\$858.71	\$40,000
Insurance - liability, work. comp.	\$62,244.00	\$62,244.00	\$225,000
Office	\$1,971.77	\$1,971.77	\$67,200
Lansdale sewer charges	\$413.13	\$413.13	\$7,500
Towamencin sewer charges	\$0.00	\$0.00	\$62,250
Engineer - misc. operations	\$9,017.33	\$9,017.33	\$90,000
Solicitor	\$8,639.62	\$8,639.62	\$120,000
Accountant / Auditor	\$0.00	\$0.00	\$17,500
Board Fees	\$0.00	\$0.00	\$3,000
Miscellaneous	\$250.00	\$250.00	\$10,000
Total - Operations Expenses	\$522,406.25	\$522,406.25	\$6,622,897

**Hatfield Township Municipal Authority
Monthly Budget Report**

Fiscal Year April 1, 2016 through March 31, 2017

Fiscal Month #1 of 12

	<u>April</u>	<u>Fiscal Year To Date</u>	<u>Budgeted</u>
Capital			
Capital Contribution	\$0.00	\$0.00	\$95,000.00
Front Foot Assessment	\$0.00	\$0.00	\$0.00
Montgomery Twp. Capital	\$0.00	\$0.00	\$61,500.00
Montgomery Twp. Debt Service	\$0.00	\$0.00	\$0.00
Total - Capital Income	\$0.00	\$0.00	\$156,500.00

	<u>April</u>	<u>Fiscal Year To Date</u>	<u>Total Paid To Date</u>
Capital			
2016 I/I Work	\$279.00	\$279.00	\$279.00
Paving	\$0.00	\$0.00	\$0.00
Demolish Old Primary	\$0.00	\$0.00	\$8,380.16
Centrifuge Overhaul	\$0.00	\$0.00	\$0.00
Arbors Diversion Line	\$0.00	\$0.00	\$0.00
Centrifuge Control System Upgrade	\$0.00	\$0.00	\$0.00
Orvilla Road Pump Installation	\$0.00	\$0.00	\$0.00
Stack Testing	\$4,980.00	\$4,980.00	\$4,980.00
Schwing Pump Overhaul	\$0.00	\$0.00	\$0.00
Total - Capital Expenses	\$5,259.00	\$5,259.00	\$13,639.16



**HATFIELD TOWNSHIP PLANNING COMMISSION
MEETING MINUTES
APRIL 19, 2016**

I. CALL TO ORDER

The meeting was called to order by Chairman Zisk at 7:30pm. Other members present were Mr. Allen, Mr. Guttenplan, Ms. Miller, and Mr. Mininger. Staff was represented by Mr. Kuhner, Mr. Sweeney, and Mr. Amey.

II. MINUTES

A. Upon motion by Mr. Allen and second by Ms. Miller, the minutes of the March 15, 2016 meeting were approved, with Mr. Guttenplan abstaining from the vote.

III. SUBDIVISIONS & LAND DEVELOPMENTS

A. (15-10) Arbors Commercial, Bethlehem Pike & N Broad St., Land Development, Zoned C

The applicant was represented by his attorney, Frank Bartle. Mr. Bartle noted that the project would result in the creation of a 100 car parking lot for the Colmar SEPTA Station along with a multi-tenant commercial building, all to be located to the north of N Broad Street and in front of the existing Arbors townhouse community. He also mentioned that prior to the meeting, Mr. Gambone had met with representatives of the Arbors HOA and agreed to add additional landscaping along the common property line. Also appearing for the applicant were Matt Chartrand, civil engineer, and Greg Richardson, Traffic Engineer. Both explained that the project was designed to minimize the impact on existing residents of the Arbors.

Mr. Bartle said that the applicant has agreed to comply with review comments from the township consultants, and will make all applicable contributions.

Joe Liebel spoke for the HOA and thanked Mr. Gambone for his cooperation. He said that the residents' thought a fence should be incorporated into the buffer at the rear of the project; however, the Planning Commission thought a berm and landscaping would be more effective. Mr. Liebel also asked that the developer consider "no parking" signs along Broad Street and limiting lighting so as not to impact the residents; Mr. Gambone agreed to do so.

With no further discussion, and conditioned upon satisfactorily addressing all review comments, a motion to recommend approval was made by Mr. Allen. The motion was seconded by Ms. Miller and passed unanimously.

B. (16-02) Retail Sites, 935 Bethlehem Pike, Land Development, Zoned C

This application was formally accepted for distribution and review.

IV. OTHER BUSINESS

V. ADJOURNMENT

With no further business to transact, the meeting was adjourned at 9:10pm.

Hatfield Pool Advisory Board

Tuesday, April 12, 2016

Currently Present: Jen Ahern, Bob Lanuouette, Becky McHenry and Sandie Musoleno

Township Representatives: Jerry Andris and Ashley O'Neill

HAC Staff: None Present

Call to Order: Meeting was called to order at 7:04 PM by Bob Lanuouette.

Approval of Minutes: A motion was made by Sandie Musoleno and seconded by Becky McHenry.

Citizens Comments: The swim team has been very complimentary and supportive of the changes that have been made to the HAC so far. Bob mentioned that the Hatfield Connections publication was very clear regarding the HAC.

Agenda Items:

Staff and Facility Reports and Updates:

1. Ashley updated the Board on the current season passes that have been purchased as well as group and party rentals thus far. Many recurring groups have already signed up for the upcoming season. There will be a cap on how many camps can attend on one particular day. HAC staff will follow through with the camp counselors regarding the number of campers that will attend on each day.
2. There will always be two managers each day at the HAC.
3. The swim team and the HAC are discussing the purchase of new lane lines. The Board had a brief discussion as well; Ashley will keep the Board up to date as this progresses.
4. All uniforms have been confirmed. All staff will wear red; females will receive one bathing suit and the males will receive one as well. If staff would like to purchase extra suits, they may do so at their own expense.

Other Business: None to report.

Next Meeting: The next meeting will be held on Tuesday, May 10, 2016 at 7 P.M. at the Township Building.

Adjournment: A motion was made by Sandie Musoleno and seconded by Jen Ahern to adjourn the meeting at 7:37 P.M.

Respectfully Submitted,

Jennifer Ahern, PAB Secretary

**HATFIELD TOWNSHIP
RESOLUTION #16-21**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF HATFIELD
TOWNSHIP OF PARTNERSHIP AND SUPPORT FOR THE ROUTE 309
CONNECTOR PROJECT IN THE TOWNSHIP OF HATFIELD, PA.**

WHEREAS, the 309 Connector Project is a roadway connection project between PA Route 309 and the PA Turnpike Lansdale Interchange (the “Project”); and

WHEREAS, the Project creates an improved connection between PA 63 (near the Lansdale Interchange of I-476) and PA 309 (near the southern terminus of the Sellersville Bypass) in Bucks County; and

WHEREAS, the Project will proceed in three phases; and

WHEREAS, Phase 1 (MPMS #16438) provided a 2-lane roadway connection by upgrading two existing 2-lane roads (Wambold Road and Township Line Road) and connecting them with a 2-lane roadway approximately one mile in length from Sumneytown Pike (S.R. 0063) to Allentown Road. This Phase 1 project was completed in May, 2012; and

WHEREAS, Phase 2 (MPMS #77211) of the Project involves extending Wambold Road from Allentown Road to Cowpath Road and Township Line Road

WHEREAS, Phase 3 (MPMS #105803) will reconstruct and widen Township Line Road, between Souderton pike and the Sellersville Bypass; and

WHEREAS, when completed, the roadway Project will carry an Average Daily Traffic (“ADT”) of approximately 11,500 vehicles; and

WHEREAS, Phase 1 of the Project was constructed in Lower Salford and Towamencin Townships. Phases 2 and 3 will be constructed in Franconia, Hatfield and Hilltown Townships; and

WHEREAS, final design and right-of-way funding is provided for in the first two years of the Draft Delaware Valley Regional Planning Commission 2017 Transportation Improvement Program.

NOW, THEREFORE, BE IT RESOLVED, that the Hatfield Township Board of Commissioners hereby commits to and offers partnership and support to PennDOT during the upcoming design, as well as to the neighboring municipalities in any way necessary to move the Project forward and secure its completion.

DULY PRESENTED AND ADOPTED by the Hatfield Township Board of Commissioners, Montgomery County, Pennsylvania, in a public meeting held this ____ day of _____, 2016.

ATTEST:

HATFIELD TOWNSHIP
BOARD OF COMMISSIONERS

Aaron Bibro, Township Manager

By: _____
Thomas C. Zipfel, President

**HATFIELD TOWNSHIP
RESOLUTION 16-22**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
HATFIELD TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA**

WHEREAS, the Commonwealth of Pennsylvania and Hatfield Township entered into Agreement No. 164169 wherein the Commonwealth and Township agreed to participate in the Transportation Enhancement Program relative to improvements to Broad Street identified as MPMS #74807 (the “Agreement”); and

WHEREAS, the design of the Broad Street improvements has shown that the cost will be in excess or different than those shown in Agreement No. 164169; and

WHEREAS, both the Commonwealth and the Township are desirous of supplementing Agreement No. 164169 for the additional/different costs.

NOW, THEREFORE, BE IT RESOLVED, that the Hatfield Township Board of Commissioners approves the execution of the Supplemental General Reimbursement Agreement for Federal Projects (Agreement No. 164169A) and authorizes President, Thomas C. Zipfel, to affix his name to the supplement and acknowledges Aaron Bibro, Township Manager, as being certified to attest and declare that this Resolution is a true and correct copy adopted at the meeting of the Board.

DULY PRESENTED AND ADOPTED by the Hatfield Township Board of Commissioners, Montgomery County, Pennsylvania, in a public meeting held this 8th day of June, 2016.

ATTEST:

**HATFIELD TOWNSHIP
BOARD OF COMMISSIONERS**

Aaron Bibro
Township Manager

Thomas C. Zipfel, President

RESOLUTION 16-23

BE IT RESOLVED, by authority of the Board of
(Name of governing body)
Commissioners of the Hatfield Township,
(Name of Municipality)
Montgomery County, and it is hereby resolved by authority
of the same, that the Township Manager of said Municipality,
(designate official title)
Authority be authorized and directed to sign the attached grant on its
behalf.

ATTEST

Hatfield Township
(Name of Municipality)

(Signature and designation
of official title)

By: _____
(Signature and designation
of official title)

Print or type above name and
title

Aaron Bibro, Township Manager
Print or type above name and
title

(SEAL)

I, Aaron Bibro, Township Manager
(Name) (Official title)
of the Hatfield Township, do hereby certify that
(Name of governing body or municipality)

the foregoing is a true and correct copy of the Resolution adopted at
a regular meeting of the Board of Commissioners,
(Name of governing body)

held the _____ day of _____, 2016 .

DATE: _____, 2016

(Signature and designation
of official title)

Aaron Bibro, Township Manager
Print or type above name/title