

HATFIELD TOWNSHIP

HIGH-PILED COMBUSTIBLE STORAGE PERMIT APPLICATION PROCEDURES

A high-piled combustible storage permit is required for the storage of combustible materials in closely packed piles or combustible materials on pallets, in racks or on shelves where the top of the storage is greater than 12 feet in height. High-Pile storage also includes the storage of certain high-hazard commodities such as rubber tires, Group A plastics, flammable liquids, idle pallets and similar commodities where the top of storage is greater than 6 feet in height.

PART I – Location of Property – Complete address including city, state and zip code must be provided on all applications.

PARTS II thru IX – Complete every section.

PART X – Sign and date application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers for property owner/resident and contractor. Contractors making application must be registered with Hatfield Township annually.

ADDITIONAL INFORMATION

FEES – Permit fees must be submitted with the permit application.

CONTRACTOR REGISTRATION – Contractors performing commercial work must register with the Township. A Contractor Registration Application must accompany permit if contractor is not already registered for the current year.

REVIEW – The application plans will be reviewed by the Fire Marshals Office for compliance with the codes of Hatfield Township and the Pennsylvania Uniform Construction Code.

PERMIT GRANTED – **If approved, the permit will be processed and issued within thirty (30) business days. Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

NOTES: All Subdivision and Land Development approvals must be complete before submitting high-piled combustible storage permit applications.

Requirements for the Submission of High-Piled Combustible Storage Plans for Review

Permit application package shall include:

1. A fully completed High-Piled Combustible Storage Permit Application.
2. A set of scale CAD plans which shall include:
 - 1 complete set of construction drawings (if applicable);
 - 3 sets of floor plans for the facility which indicate the use of all areas including high-piled storage areas, locations of small hose outlets, smoke/heat vents and draft curtains;
 - 3 sets of racking plans for each storage area (if not included in floor plans), which indicates rack materials, locations, dimensions, number of tiers per rack, shelving construction and type, isle widths and transverse and longitudinal flue spaces;
 - 3 sets of simple electrical plans for each storage area (if not included in floor plans), which indicates the type and location of all exit signs and emergency means of egress lighting;
 - 3 sets of egress plans for each storage area (if not included in floor plans), which indicates paths of egress and travel distances;
 - 1 site plan indicating the location the facility, all paved areas and fire lanes;
 - All plans shall be 18" X 24" minimum and 24" X 36" maximum in size;
 - All plans shall be signed and sealed by a Design Professional.
3. Type of material handling equipment/lift trucks and power source.
4. Material Safety Data Sheets (MSDS) for all hazardous materials in storage area(s) and maximum quantity of each hazardous material that could be on site at any time.

Failure to provide all of the above information will result in a delay in the approval of the permit application!

HATFIELD TOWNSHIP

High-Piled Combustible Storage Permit Application

I - LOCATION OF PROPERTY

Address: _____ Suite #: _____ City: _____

State: _____ ZIP: _____

II - OWNERSHIP

Private Public Tenant Tenant Name: _____

III - IDENTIFICATION – To be completed by all applicants

APPLICANT Name: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

OWNER Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

CONTRACTOR Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

DESIGN Name: _____ Phone: _____

PROFESSIONAL

Address: _____

City: _____ State: _____ Zip Code: _____

Design Professional: Architect Professional Engineer

Certification No. _____

IV - COMMODITY INFORMATION (Check all that apply)

Type I Type II Type III Type IV High Hazard

Encapsulated Non-Encapsulated

Solid Pallet Open Pallet

Wood Pallet Plastic Pallet

Solid Shelving Grated Shelving Slated Shelving

Open Array Closed Array Other: _____

Height from floor to underside of roof/ceiling deck: _____

Height from floor to underside of roof/ceiling trusses or structural members: _____

Height from floor to top of storage: _____

Distance from top of storage to fire sprinkler deflector: _____

Commodity description: _____

V – OCCUPANCY TYPE

Business/Office Mercantile/Store Industrial/Factory Storage Other _____

Will the public have access to the high-piled storage area(s)?: _____

Description _____

VI – CONSTRUCTION TYPE

Non-Combustible Non-Combustible/Combustible Combustible

Masonry (bearing walls) Steel Frame Reinforced Concrete Wood Frame

Truss Construction Steel Wood Floor/Ceiling Roof

Description _____
