

# **HATFIELD TOWNSHIP**

## **ELECTRICAL - TELECOMMUNICATION/DATA PERMIT PROCEDURES**

*An electrical permit is required for all new construction including all renovations and alterations of electrical and telecommunications/data work.*

**PART I** – Location of Property – Complete address including city, state and zip code must be provided on all applications.

**PARTS II Thru IX** – Complete this section.

**PART X** – Sign and date application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers where property owner/resident and or contractor may be reached. Contractors making application must be registered with Hatfield Township annually.

### **PLANS AND SPECIFICATIONS**

- Three (3) copies of all plans and specifications must be submitted with all applications for electrical and telecommunication/data permit.
- Plans should show all wiring & panel schedule details.
- All Non-Residential plans must be designed and sealed by a design professional.
- State Contractor License Number required for all home improvement work.
- **Note: Any Fire Protection wiring (alarms and or monitoring systems) requires a Fire Protection Permit separate from the electrical permit.**

### **ADDITIONAL INFORMATION**

**FEES** – Permit fees must be submitted with the permit application. All fees include electrical inspection/plan review fees as per fee schedule. If paying by check, please make check payable to “Hatfield Township”.

**REVIEW** – The application will be reviewed for compliance with all State and Township codes and ordinances. All non-residential or multi-family dwellings use 600 amp service will be reviewed by United Inspection Agency at an additional fee.

**PERMIT GRANTED** – **Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

**PLUMBING, ELECTRICAL AND HVAC** – All plumbing, electrical, heating and air conditioning contractors and/or their personnel must be registered and provide a Certificate of Insurance verifying Worker's Compensation coverage, and Federal or State Employer Identification Number (EIN). In addition, each contractor must obtain the appropriate permits for the work to be done.

**INSPECTIONS** – All electrical inspections will be performed by **UNITED INSPECTION AGENCY, INC.** Call United Inspection Agency (215-542-9977) at least 24 hours in advance to schedule each inspection. Responsibility for notification for inspections at the various stages of construction lies with the applicant and/or contractor. If the appropriate inspections are not requested, uninspected work will not be granted final approval.

# HATFIELD TOWNSHIP

## **ELECTRICAL - TELECOMMUNICATION/DATA PERMIT APPLICATION**

### **PART I – PROPERTY LOCATION**

Address: \_\_\_\_\_ Suite #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

### **PART II – NON-RESIDENTIAL PROPERTY**

Business Name/Tenant: \_\_\_\_\_

### **PART III - IDENTIFICATION** – To be completed by all applicants

APPLICANT Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

OWNER Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

ELECTRICIAN Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

State License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

DESIGN Name: \_\_\_\_\_ Phone: \_\_\_\_\_

PROFFESIONAL

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**PART IV – TYPE OF USE GROUP**

USE GROUP: \_\_\_\_\_  
\_\_\_\_\_

**PART V – TYPE OF WORK**

ELECTRICAL                      TELECOMMUNICATION/DATA                      (Circle One)

**PART VI – TYPE OF CONSTRUCTION**

NEW                      ALTERATION                      REPAIR                      ADDITION                      (Circle One)

SEVICE SIZE IN AMPERES: \_\_\_\_\_ PHASE: \_\_\_\_\_

**BRIEF DESCRIPTION OF WORK:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VII – DIMENSIONS**

Total square footage of construction area, based on exterior dimensions \_\_\_\_\_sq. ft.

Number of stories \_\_\_\_\_

Total building square footage \_\_\_\_\_ (if not the same as above)

**PART VIII - COST**

Cost of Electrical Improvements \$ \_\_\_\_\_

**PART IX – SCHEDULE OF FEES (from Resolution 15-38)**

**Electrical Permit Fees:**

**Please check that which applies to this project:**

**RESIDENTIAL (One & Two Family Dwellings)**

• **New Construction**

- \$260.00 – Single Family – Up to 400 amps
- \$320.00 – Single Family – 401 amps to 600 amps
- \$285.00 – Two Family – Up to 600 amps

- **Alterations – Replacement – Renovations**

- \$150.00 for the first 2000 sq. ft.  
\$0.06 per each additional square foot over 2001 sq. ft.

**NON-RESIDENTIAL (All Use Groups Except One & Two Family Dwellings)**

- **New Construction – Alterations – Renovations - Replacements**

- \$250.00 for the first 2000 sq. ft.
- \$0.15 per each additional square foot from 2001 to 20,000 sq. ft.
- \$0.13 per each additional square foot from 20,001 to 50,000 sq. ft.
- 50,001 sq. ft. and above – price quoted after plan review.

**MISCELLANEOUS (All Use Groups)**

<input type="checkbox"/>	HVAC wiring	\$90.00
<input type="checkbox"/>	Meter and cable replacement	\$75.00
	Each additional meter	\$10.00
<input type="checkbox"/>	Illuminated Sign(s)	Fee included in Sign Permit
<input type="checkbox"/>	Above Ground Pool/Spa	\$100.00
<input type="checkbox"/>	In Ground Pool	\$160.00
<input type="checkbox"/>	Geothermal System Hook Up	\$90.00
<input type="checkbox"/>	100 amp service (repair)	\$75.00
<input type="checkbox"/>	200 amp service (repair)	\$85.00
<input type="checkbox"/>	400, 600 amp service (repair)	\$105.00
<input type="checkbox"/>	Temporary Services regardless of size	\$125.00
<input type="checkbox"/>	Parking lot poles (first 5 poles)	\$90.00
	Each additional pole	\$7.50
	Consulting fee per hour	\$85.00

**VOICE, DATA & FIRE ALARM WIRING (All Use Groups)**

<input type="checkbox"/>	Up to 50 devices	\$100.00
<input type="checkbox"/>	51 to 100 devices	\$175.00
<input type="checkbox"/>	101 to 150 devices	\$250.00
<input type="checkbox"/>	151 to 200 devices	\$350.00
<input type="checkbox"/>	Over 201 devices - Prices quoted after plan review	
<input type="checkbox"/>	Equipment room – Prices quoted after plan review	

PERMIT FEE: \$ \_\_\_\_\_

**PART X - SIGNATURE**

*Deposit of Check Representing the Fee for this Application does not Constitute Approval of or Granting of Same by Hatfield Township. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Hatfield Township.*

**SIGNATURE OF APPLICANT**

**DATE**

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**INSPECTIONS REQUIRED**

- Service
- Rough wire (before close-in)
- Above Ceiling
- Final inspection required on all work

**In ground pools: 2 bonding (1 pool & 1 deck) and final inspections.**

**NOTE:** ALL ELECTRICAL AND TELECOMMUNICATION WORK must be inspected by **UNITED INSPECTION AGENCY, INC. (215-542-9977)**. Inspection and Plan Review fees are included in permit fees. If an inspection fails twice for the same code violation, a reinspection fee will be required prior to a third inspection.