

# **HATFIELD TOWNSHIP**

## **ANNUAL FACILITIES PERMIT REQUIREMENTS**

Annual Facilities Permit is for manufacturing, institutions, (such as hospitals) educational and rental facilities that regularly perform routine repairs, replacement and maintenance on any electrical, plumbing and mechanical systems. The applicant may apply for a single annual permit that will allow these alterations to be made over a 12-month period.

Hatfield Township will issue an Annual Facilities Permit under the following conditions:

- All work installed has been approved for code compliance under the current occupancy use.
- The owner/agent must certify that the persons performing the work are employed at this facility and are “qualified tradespersons”.
- The permit holder must agree to maintain detailed records of all repairs, replacement and maintenance made under the permit and to make these available, upon request, to Hatfield Township fire and code officials.

## **SCHEDULE OF FEES**

(from Resolution 11-42)

### **Annual Permit Fee:**

\$275.00

### **INSPECTIONS REQUIRED**

Call the Township Safety and Code Enforcement Department (215-855-0900) at least 24 hours in advance to schedule each inspection.

- **Rough (before close-in)**
- **Final**

**NOTE:** ALL ELECTRICAL WORK must be inspected by **UNITED INSPECTION AGENCY, INC. (215-542-9977)**

# HATFIELD TOWNSHIP

## ANNUAL FACILITIES PERMIT REGISTRATION FORM

APPLICANT NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_ Individual Proprietorship \_\_\_\_\_ Partnership  
\_\_\_\_\_ Corporation \_\_\_\_\_ a Limited Liability Company

INSTALLATIONS TO BE ALTERED:

\_\_\_\_\_ Electrical \_\_\_\_\_ Gas  
\_\_\_\_\_ Mechanical \_\_\_\_\_ Plumbing

TRADESPERSONS INFORMATION:

INDIVIDUAL NAME                      TRADE                      TYPE OF REGISTRATION

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OWNER/OPERATOR CERTIFICATION:

As owner/operator of this building or premises where these repairs, replacement and maintenance may take place, I certify that:

1. These alterations will be performed by persons regularly employed at this location and who is a qualified tradesperson.
2. Detailed records of all work performed under the Annual Facilities Permit will be maintained for inspection by Hatfield Township fire and code official.

Owner Name (type or print) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



Use your smart-phone to scan this QR code and find the corresponding Ordinance online.