

HATFIELD TOWNSHIP

FLAMMABLE and COMBUSTIBLE LIQUIDS PERMIT APPLICATION PROCEDURES

A flammable and combustible liquids permit is required to store, transport on site, dispense, use or handle flammable and combustible liquids in excess of the amounts listed under the Required Operational Permits section in Chapter 1 of the latest edition of the International Fire Code. Please note that additional operational or construction permits may be required.

PART I – Location of Property – Complete address including city, state and zip code must be provided on all applications.

PARTS II thru IX – Complete every section.

PART X – Sign and date application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers for property owner/resident and contractor. Contractors making application must be registered with Hatfield Township annually.

ADDITIONAL INFORMATION

FEES – Permit fees must be submitted with the permit application.

CONTRACTOR REGISTRATION – Contractors performing commercial work must register with the Township. A Contractor Registration Application must accompany permit if contractor is not already registered for the current year.

REVIEW – The application plans will be reviewed by the Fire Marshal's Office for compliance with the codes of Hatfield Township and the Pennsylvania Uniform Construction Code.

PERMIT GRANTED – **If approved, the permit will be processed and issued within thirty (30) business days. Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

NOTES: All Subdivision and Land Development approvals must be complete before submitting flammable and combustible liquids permit applications.

Requirements for the Submission of Flammable/Combustible Liquids Plans for Review

Permit application package shall include:

1. A fully completed Flammable and Combustible Liquids Permit Application.
2. A submittal package and set of scale CAD plans which shall include:
 - 2 copies of the hazardous materials inventory and maximum daily quantity on site for all flammable and combustible liquids in excess of the amounts listed under required operational permits in Chapter 1 of the latest edition of the International Fire Code;
 - 1 copy of the manufacture/supplier material safety data sheet (MSDS) for each material listed in the hazardous materials inventory;
 - 1 complete set of construction drawings (if applicable);
 - 3 sets of floor plans for the facility which indicate the use of all areas and rooms, the location of all pertinent hazardous materials, control areas and storage/container types and arrangements;
 - 1 site plan indicating the location the facility, all paved areas and fire lanes;
 - All plans shall be 18" X 24" minimum and 24" X 36" maximum in size;

Failure to provide all of the above information will result in a delay in the approval of the permit application!

HATFIELD TOWNSHIP

Flammable and Combustible Liquids Permit Application

I - LOCATION OF PROPERTY

Address: _____ Suite #: _____ City: _____

State: _____ ZIP: _____

II - OWNERSHIP

Private Public Tenant Tenant Name: _____

III - IDENTIFICATION – To be completed by all applicants

APPLICANT Name: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

OWNER Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

CONTRACTOR Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

DESIGN Name: _____ Phone: _____

PROFESSIONAL Address: _____

City: _____ State: _____ Zip Code: _____

Design Professional: Architect Professional Engineer

Certification No. _____

IV - COMMODITY and STORAGE INFORMATION (Check all that apply)

Flammable Liquids:

Combustible Liquids:

Class IA

Class II

Class IB

Class IIIA

Class IC

Class IIIB

Storage Inside Outside

Storage Inside Outside

Use-closed system

Use-closed system

Use-open system

Use-open system

Storage/Use description: _____

Commodity description: _____

V – OCCUPANCY TYPE

Business/Office Mercantile/Store Industrial/Factory Repair Garage/Fuel Dispensing Storage

High Hazard H-1 H-2 H-3 H-4 H-5 (circle one)

Will the public have access to the flammable/combustible liquids operational/storage area(s)? _____

Description _____

VI – CONSTRUCTION TYPE

Non-Combustible Non-Combustible/Combustible Combustible

Masonry (bearing walls) Steel Frame Reinforced Concrete Wood Frame

Truss Construction Steel Wood Floor/Ceiling Roof

Description _____

VII – FIRE PROTECTION DESIGN INFORMATION

Sprinkler System Design Density: _____ G.P.M. per square foot Area of Design: _____ square feet

Temperature rating of ceiling sprinkler heads: _____ ESFR sprinkler system?: [] yes [] no

Fire alarm/detection system: [] Manual pull stations [] Smoke detection [] Heat detection [] Other: _____

VIII – BUILDING DIMENSIONS

Number of stories: _____ Square Feet-Building: _____ Square Feet-Haz-Mat Area(s): _____

Square Feet-Basement: _____ 1st Floor: _____ 2nd Floor: _____ 3rd Floor: _____

IX – FEE (from Resolution 14-26)

- 1 – 2,000 Square Feet \$200.00
- 2,001 – 5,000 Square Feet \$250.00
- 5,001 – 10,000 Square Feet \$300.00
- 10,001 – 100,000 Square Feet \$400.00
- 100,001 Square Feet or Greater \$500.00

Total square footage of the building/facility: _____ Permit Fee: _____

X - SIGNATURE

Deposit of check representing the fee for this application does not constitute approval of or granting of same by Hatfield Township. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Hatfield Township.

SIGNATURE OF APPLICANT

DATE
