

# HATFIELD TOWNSHIP

## **GENERATOR PERMIT PROCEDURES**

*A Generator Permit is required for all residential and non-residential generator installations.*

**PART I** – Location of Property – Address, Parcel Number and Lot & Block must be provided on all applications.

**PARTS II Thru V** – Complete these sections.

**PART VI - Plot Plan** – Show all dimensions of entire property (length x width and square feet of entire lot). Identify streets adjacent to property. Place all buildings, with size dimensions (length and width) indicated, within property lines and indicate whether existing or proposed. Indicate front yard, side yard, and rear yard setbacks by showing the distance from buildings to property lines on all sides. **The property owner is responsible for the accuracy of this plot plan. On-lot sewage disposal systems and/or any easements/deed restrictions must be indicated.**

**PART VII – Sign and Date Application.** If property resident is not the owner of the property, a notarized statement indicating the owner’s approval of the proposed construction must be submitted with the application. Provide phone numbers where property owner/resident and or contractor may be reached. Contractors making application must be registered with Hatfield Township annually.

### **PLANS AND SPECIFICATIONS**

- **Three (3) copies of all plans and/or specifications must be submitted with all applications for a generator permit.**
- **Contractor State License Number required for all home improvement work.**

### **ADDITIONAL INFORMATION**

**FEES** – Permit fees must be submitted with the permit application. If paying by check, please make check payable to “Hatfield Township”.

**REVIEW** – The application will be reviewed by the Code Enforcement and Zoning Departments for compliance with all Hatfield Township codes, ordinances and the State UCC.

**PERMIT GRANTED** – **Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

**PLUMBING, ELECTRICAL AND HVAC** – All plumbing, electrical, heating and air conditioning contractors and/or their personnel performing commercial or new home construction must be registered and provide a Certificate of Insurance verifying Worker’s Compensation coverage, and Federal or State Employer Identification Number (EIN). In addition, each contractor must obtain the appropriate permits for the work to be done.

**INSPECTIONS** – Call the Township building department office (215-855-0900) at least 24 hours in advance to schedule each inspection. All electrical inspections will be performed by **UNITED INSPECTION AGENCY, INC.** (215-542-9977) Responsibility for notification for inspections at the various stages of construction lies with the applicant and/or contractor. **If the appropriate inspections are not requested, uninspected work will not be granted final approval.**

# HATFIELD TOWNSHIP

## GENERATOR PERMIT APPLICATION

### PART I – PROPERTY LOCATION

Address: \_\_\_\_\_ Suite #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

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### PART II – NON-RESIDENTIAL

Business Name/Tenant: \_\_\_\_\_

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### PART III - IDENTIFICATION – To be completed by all applicants

APPLICANT Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

OWNER Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

CONTRACTOR Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

State License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

DESIGN Name: \_\_\_\_\_ Phone: \_\_\_\_\_

PROFFESIONAL

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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**PART IV – TYPE OF WORK**

NEW CONSTRUCTION

REPLACE

Type of Generator being installed:  Portable  Residential Standby  Commercial

Size of Generator bring installed (kW): \_\_\_\_\_  Single Phase  Three Phase

Total Number of UNITS being installed: \_\_\_\_\_

Type of Fuel Source:  Diesel Fuel  Propane  Natural Gas

Fuel Tanks:  Aboveground  Below ground Total Number of Tanks \_\_\_\_\_

Tank Capacity: \_\_\_\_\_ Gals./Pounds

BRIEF DESCRIPTION OF WORK: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PART V - COST**

Cost of Generator Improvements \$ \_\_\_\_\_

\_\_\_\_\_

**PART VI - SITE OR PLOT PLAN** –Please provide or attach plot plan details.

\_\_\_\_\_

**PART VII - SIGNATURE**

*Deposit of Check Representing the Fee for this Application does not Constitute Approval of or Granting of Same by Hatfield Township. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Hatfield Township.*

**SIGNATURE OF APPLICANT (Please Print & Sign)**

**DATE**

\_\_\_\_\_

# SCHEDULE OF FEES

## Generator Permit Fees:

- |                          |            |                                  |
|--------------------------|------------|----------------------------------|
| <input type="checkbox"/> | Up to 20kW | \$200.00                         |
| <input type="checkbox"/> | 21kW+      | Fee Determined After Plan Review |

## Fuel/Propane Tank Fees (if applicable):

- |                          |               |          |
|--------------------------|---------------|----------|
| <input type="checkbox"/> | Installation  | \$ 60.00 |
| <input type="checkbox"/> | Gas Line Test | \$ 60.00 |

**Total Fee:** \_\_\_\_\_

**NOTE: ALL ELECTRICAL WORK** must be inspected by **UNITED INSPECTION AGENCY, INC. (215-542-9977)**.

**If an inspection fails twice for the same code violation, a reinspection fee will be required prior to a third inspection.**

# SAMPLE PLOT PLAN

SHOW ALL SETBACKS, LOCATION OF GENERATOR  
AND ALL PHYSICAL CHARACTERISTICS OF PROPERTY (INCLUDE DISTANCE OF GENERATOR  
FROM BUILDING AND CLOSEST DOOR OR WINDOW)

