

HATFIELD TOWNSHIP

HAZARDOUS MATERIALS PERMIT APPLICATION PROCEDURES

A hazardous materials permit is required to store, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed under the Required Operational Permits section in Chapter 1 of the latest edition of the International Fire Code. Please note that additional operational or construction permits may be required.

PART I – Location of Property – Complete address including city, state and zip code must be provided on all applications.

PARTS II thru IX – Complete every section.

PART X – Sign and date application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers for property owner/resident and contractor. Contractors making application must be registered with Hatfield Township annually.

ADDITIONAL INFORMATION

FEES – Permit fees must be submitted with the permit application.

CONTRACTOR REGISTRATION – Contractors performing commercial work must register with the Township. A Contractor Registration Application must accompany permit if contractor is not already registered for the current year.

REVIEW – The application plans will be reviewed by the Fire Marshal's Office for compliance with the codes of Hatfield Township and the Pennsylvania Uniform Construction Code.

PERMIT GRANTED – **If approved, the permit will be processed and issued within thirty (30) business days. Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

NOTES: All Subdivision and Land Development approvals must be complete before submitting hazardous materials permit applications.

Requirements for the Submission of Hazardous Materials Plans for Review

Permit application package shall include:

1. A fully completed Hazardous Materials Permit Application.
2. A submittal package and set of scale CAD plans which shall include:
 - 2 copies of the hazardous materials inventory and maximum daily quantity on site for all hazardous materials in excess of the amounts listed under required operational permits in Chapter 1 of the latest edition of the International Fire Code;
 - 1 copy of the manufacture/supplier material safety data sheet (MSDS) for each material listed in the hazardous materials inventory;
 - 1 complete set of construction drawings (if applicable);
 - 3 sets of floor plans for the facility which indicate the use of all areas and rooms, the location of all pertinent hazardous materials, control areas and storage/container types and arrangements;
 - 1 site plan indicating the location the facility, all paved areas and fire lanes;
 - All plans shall be 18" X 24" minimum and 24" X 36" maximum in size;
 - All plans shall be signed and sealed by a PA registered Design Professional.

Failure to provide all of the above information will result in a delay in the approval of the permit application

HATFIELD TOWNSHIP

Hazardous Materials Permit Application

I - LOCATION OF PROPERTY

Address: _____ Suite #: _____ City: _____

State: _____ ZIP: _____

II - OWNERSHIP

Private Public Tenant Tenant Name: _____

III - IDENTIFICATION – To be completed by all applicants

APPLICANT Name: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

OWNER Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

CONTRACTOR Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

DESIGN Name: _____ Phone: _____

PROFESSIONAL

Address: _____

City: _____ State: _____ Zip Code: _____

Design Professional: Architect Professional Engineer

Certification No. _____

IV - COMMODITY INFORMATION (Check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Aerosol products | <input type="checkbox"/> Cellulose Nitrate Film |
| <input type="checkbox"/> Cellulose Nitrate (Pyroxylin) Plastic | <input type="checkbox"/> Combustible fibers |
| <input type="checkbox"/> Combustible liquids | <input type="checkbox"/> Compressed gases |
| <input type="checkbox"/> Corrosive materials | <input type="checkbox"/> Cryogenic fluids |
| <input type="checkbox"/> Explosive materials | <input type="checkbox"/> Flammable materials |
| <input type="checkbox"/> Highly toxic materials | <input type="checkbox"/> Liquefied Petroleum Gases (LPG) |
| <input type="checkbox"/> Magnesium | <input type="checkbox"/> Organic coatings |
| <input type="checkbox"/> Organic peroxides | <input type="checkbox"/> Oxidizing materials |
| <input type="checkbox"/> Pyrophoric materials | <input type="checkbox"/> Toxic materials |
| <input type="checkbox"/> Unstable (reactive) materials | <input type="checkbox"/> Water-reactive materials |

Commodity description: _____

V - OCCUPANCY TYPE

- Business/Office Mercantile/Store Industrial/Factory Repair Garage/Fuel Dispensing Storage
 High Hazard H-1 H-2 H-3 H-4 H-5 (circle one)

Will the public have access to the hazardous materials operational/storage area(s)? _____

Description _____

VI - CONSTRUCTION TYPE

- Non-Combustible Non-Combustible/Combustible Combustible
 Masonry (bearing walls) Steel Frame Reinforced Concrete Wood Frame
 Truss Construction Steel Wood Floor/Ceiling Roof

Description _____

VII – FIRE PROTECTION DESIGN INFORMATION

Sprinkler System Design Density: _____ G.P.M. per square foot Area of Design: _____ square feet
Temperature rating of ceiling sprinkler heads: _____ ESFR sprinkler system?: [] yes [] no
Fire alarm/detection system: [] Manual pull stations [] Smoke detection [] Heat detection [] Other: _____

VIII – BUILDING DIMENSIONS

Number of Stories: _____ Square Feet-Building: _____ Square Feet-Haz-Mat Area(s): _____
Square Feet-Basement: _____ 1st Floor: _____ 2nd Floor: _____ 3rd Floor: _____

IX – FEE (from Resolution 14-26)

1% of Total Cost with a Minimum Fee of \$120.00

Total Cost of Hazardous Materials Construction Area: _____ Permit Fee: _____

X - SIGNATURE

Deposit of check representing the fee for this application does not constitute approval of or granting of same by Hatfield Township. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Hatfield Township.

SIGNATURE OF APPLICANT

DATE